

WIN FERGUSON SCHOOL COUNCIL

MINUTES OF MEETING

Meeting Date: March 4, 2024

Meeting Time: 6:00 PM

Attendees:

Bill Korec	Liz Ream	Lainie Gratrix	Jen Shea	Trish Kuhn	Tami Richert	April
Shelley Romanyshyn	Mandy Spiess	Leah Kenchington		Shelby	Ryan Frostad	

ITEM	DESCRIPTION OF DISCUSSION
1	Call to Order
	Meeting was called to order at 6:06 pm Introduction of attendees. Shelley did the reading of the Treaty Acknowledgement
2	Review of Agenda
	Motioned by Trish seconded by Liz -carried
3	Approval of minutes from last meeting
	Approval of previous minutes motioned by Trish seconded by Lainie -carried
4	Administration Report
	See attached report provided by Bill Korec. Additional notes on the report points: 4. SCARS collection was organized by two Grade 5 students, this collection went very well. 5. Accountability surveys went out to the parents of grade 4 students by the government of Alberta. 6. Basketball is in full swing. The boys placed 3 rd and 4 th , and the girls placed 2 nd and 4 th ! 8. Parent teacher interviews were well attended again. The bookfair was also during this time and was very successful, thank you to all families who attended and contributed. 10. Special events days, the school has had special event days such as 80s day, Backwards day, and there will be a few more to come this year. 11. Grade 6 girls attended U of A WISEST conference; Win Ferguson was able to send 8 girls this year. 12. Ski Trip is coming up! Volunteers will be contacted this Friday 14. Rocks and rings will be Tuesday March 19 th and Wednesday March 20 th 15. Rec swim for grades 4-6 will be the end of this term. 16. Fee survey- see Principal report
5	Trustee Report
	Please see the attached report provided by Jacqueline. Jacqueline can be reached via email at jacqueline.shotbolt@eips.ca for any questions or concerns. Jacqueline was unable to attend this meeting, so Bill Korec presented the report on her behalf. <u>Additional Notes:</u> Kindergarten information night May 23
6	Standing Business
	Teacher's Wishlist -Bee bot class bundle - 6 pack is \$779.99 – Sarah is asking for 2 sets if possible -\$100 per teacher for consumables (16 Teachers this year)
7	Old Business

ITEM	DESCRIPTION OF DISCUSSION
	<p><u>School Picture Companies</u> -Studios Photography O/A Matrix Consulting (Russ) -Edge Imaging (RHJ) (Barb) – Edge will need to guarantee in writing, a level of safety (not in a live environment) for security purposes to be able to partner with the school</p> <p>Council voted in favor of moving forward with Studio Photography for next year.</p> <p>Additional notes: Received a cheque for \$689.53 from Lifetouch</p> <p><u>School Engagement Grant</u> -We have to book a workshop and host prior to school year ending -Council reviewed the list of ASCA workshops available -Shelley will look into availability and timing for – School Council purpose and introduction to fundraising</p>
8	New Business
	<p><u>ASCA – Conference & AGM April 26-28</u></p> <ul style="list-style-type: none"> • Registration and event information presented. • Conference April 26/27, AGM April 28 (Both in person & online) <p><u>COSC Meeting</u> -Board participated in learning around the use of AI in teaching and learning, board will be developing AI policy that will help guide the appropriate use of this technology -Board has approx. \$5000 to send attendees from school councils to the ASCA conference -School Engagement Grant – Need to select how we would like to use the funds, can be used for approved ASCA learning, support services, or conference fees.</p> <p><u>Workshop</u> -Mardi Hardt, EIPS Mental Health advisor is available to school councils to provide free mental health workshops and provide kits. These may be geared towards parents of kids in gr. 5&6 to help prepare for Jr. High, as this has the highest levels of distress and behavior issues. FCCS Workshops that we could host: -Cyberworld – presentation for parents and caregivers on practicing internet safety with youth. Discusses online child sexual exploitation and how to respond to it. -Emotional Regulation Coaching – this workshop is a skills based session that will provide you with the tools to help someone quickly de-escalate when experiencing overwhelming emotions and return to a more rational, flexible and receptive state of mind. This workshop is especially useful for teachers, parent administrators and front line workers who are confronted with the emotional dysregulation of others are not sure what to do to help the situation.</p>
9	Adjournment
	Meeting was adjourned at 7:05 pm. Next Meeting to be held April 29, 2024

**WIN FERGUSON PTA
MINUTES OF MEETING**

Meeting Date: March 4, 2024

Meeting Time: 6:30PM

Attendees:

Bill Korec	Liz Ream	Lainie Gratrix	Jen Shea	Trish Kuhn	Tami Richert	April
Shelley Romanyshyn	Mandy Spiess	Leah Kenchington		Shelby	Ryan Frostad	

ITEM	DESCRIPTION OF DISCUSSION
1	Call to Order Meeting was called to order at 7:06 PM
2	Review of Agenda Agenda was motioned by Liz, seconded by Shelley -carried
3	Approval of minutes from last meeting Previous minutes were motioned by Lainie, seconded by Leah- carried
4	Treasurer's Report Current online banking administrator is Liz Ream. Liz presented the report. Month end Financials as of February 26, 2024 General Account: \$24,090.84 Casino Account: \$5,212.95 Our available balance as of today is: General Account: \$9,784.04 after standing motions and expenses. Casino Account: \$3,712.95 after the \$1500.00 standing motion for expected casino expenses. Additional Notes: -Combined Available funds: \$12,996.99 -10 sets of Ozobots have been received. Delivered to Sarah on Friday, and Liz asked for some pictures of them setup and working so they can be posted to social media. -Bottle Revenue \$1027.90 -Liz will look into cheque costs to bring forward a motion next meeting.
5	Old Business 5.0 Membership Forms/Signed release forms 5.1. Required for attendance at meetings. Membership Forms can be found under "Forms" on the parents tab of the school website. (https://www.winferguson.ca/parent-council) - This needs to be filled out annually (for new and returning members). - Forms can be submitted to winfergusonpta@outlook.com
6	New Business 6.1 Spring Read-a-thon -Digital format, all completed through paypal instead of paper and cash donations. -Leah sent out an email and then will follow up after a meeting with Morgan on rewards/prize categories -Leah and Liz received all the boxes from Read-a-thon, this will be distributed to Teachers for kids to take home for the initial information for the read-a-thon -Tammy will post information on this -Start date is April 8 th – April 19 th . Donations can be collected for 2 weeks after this. -Prize donations are in process of being collected still. 6.2 Elk Island Park -Entire school to go to Elk Island Park (including the Kindies even if its not). This is a great way to have the entire school to go on a field trip together. - May 31 st , Bill will send out information early April - Bill will set up a meeting with the hot dog lunch volunteers to confirm some additional points, Lainie and Jen are working on donations and planning in the meantime. -Lainie confirmed that Freson Brothers will donate hot dogs and buns again this year. 6.3 Teacher Consumables -Trish motioned to purchase 16 x \$100 (1 per classroom) for consumables for their class, this was unanimously agreed upon. This will come from bottle return funds.

ITEM	DESCRIPTION OF DISCUSSION
7	<p>Committee Reports</p> <p>7.1 Hot Lunch – Paige – Next hot lunch is March 15, the Venue.</p> <p>7.2 Fundraising – Jared/Lainie – Cheque from BP's for \$72. Wilhauks fundraiser to be around Father's Day.</p> <p>7.3 Milk program – Lacey – Would like to suggest looking into another supplier as there are some supply concerns. (current provider is Saputo)</p> <p>7.4 Treat Sales – Heather – March 8th, 2024 (chips, hot rods and rice crispies).</p> <p>7.5 Recycling program – Shelley – Going really well, the kids are doing a great job ensuring they are putting empty recycling in the recycling bin. A HUGE thank you to Shelley for all of her work doing all the bottle collection and returns!</p> <p>7.6 Casino – Shelley – June 7th & 8th 2024, nothing additional required until closer to.</p>
8	<p>Special Events Committees</p>
	<p>8.2 Read-a-thon – see New Business section 6.1</p>
9	<p>Date for Next meeting</p>
	<p>Next meeting to be held April 29th, 2024</p>
10.	<p>Adjournment</p>
	<p>Meeting was adjourned at 7:43 PM</p>

February 2024 WFG Principal Report

1. EIPS Teacher PD - ongoing
2. CDI Dental Hygienist visits to Grade 1 and 2
3. Josh Classen from CTV weather visited grade 5.
4. SCARS collection by grade five students.
5. Accountability survey is out for grade 4 parents, teachers, and students.
6. Basketball is in full swing.
7. Ribbon Skirt/Shirt Day
8. Parent Teacher Interviews
9. Pink Shirt Day – end of the month
10. Other special event days (80s day, Red/White/Pink day, Backwards Day)
11. Grade 6 girls attended U of A – WISEST conference – sent 8 girls.
12. Upcoming ski trip – Wednesday March 13!
13. Report cards will be issued soon – Friday March 15
14. Rocks and Rings - Tuesday March 19 and Wednesday March 20
15. Recreational Swimming – end of the term
16. Fee survey **140** surveys returned.

- Question to continue with skiing **YES 132 NO 8**
- Question to continue with aquatics **YES 140 NO 0**
- Other feedback: lots of happy with fees messages, 1 request for yearlong milk fees
- All grades go for swimming lessons.

WIN FERGUSON ELEMENTARY SCHOOL
Proposed School Fee Schedule 2024-2025

Fee Name/Description	Per student 2024- 2025	Per student 2023- 2024	Fee category	Change
Cross Country Track Club	13.50	13.50	Extracurricular	-
Field Trips – ECS	49.50	47.25	Activity Fees	+5%
Field Trips – Grade 1	49.50	47.25	Activity Fees	+5%
Field Trips - Grade 2	49.50	47.25	Activity Fees	+5%
Field Trips – Grade 3	49.50	47.25	Activity Fees	+5%
Field Trips – Grade 4	49.50	47.25	Activity Fees	+5%
Field Trips – Grade 5	49.50	47.25	Activity Fees	+5%
Field Trips - Grade 6	49.50	47.25	Activity Fees	+5%
Handbell Club	7.50	6.25	Extracurricular	+20%
Noon Supervision – ECS	52.00	50.00		+4%
Skiing/Snowboarding - Sunridge (Lesson, Rental, Lift, and Bus)	52.50	50.00	Activity Fees	+5%
Splash Park – ECS and Grade 1	2.00	2.00	Activity Fees	-
Swimming Lessons - Grade 2	77.00	73.50	Activity Fees	+5%
Swimming Lessons - Grade 3	77.00	73.50	Activity Fees	+5%
Swimming – Grade 4-6	8.75	8.50	Activity Fees	+5%

Win Ferguson Trustee Report – March 4, 2024



Your Future in MIND

NEW

1. **BOARD POLICY AMENDMENTS** – The Board approved amendments to the following Board Policies:
 - Policy 2: Role of the Board.
 - Policy 3: Role of the Trustee.
 - Policy 4: Trustee Code of Conduct.
 - Policy 5: Role of the Board Chair.
 - Policy 11: Board Delegation of Authority – the changes strengthen the policies' clarity, language and readability.
 - Policy 23: School Fees – the policy no longer requires Board approval for school fees, which reflects recent changes to the Education Act.
 - Policy 25: Petitions and Public Notices.

2. **EIPS WANTS TO HEAR FROM YOU** - Share your thoughts by completing the 2023-24 EIPS Annual Feedback Survey: For Parents and Caregivers—open March 1-21. Annually, EIPS conducts the survey to gauge its progress toward meeting the goals and priorities outlined in its Four-Year Education Plan. Parents and caregivers are asked a series of questions about:
 - their experiences with EIPS and the specific school their child attends;
 - the quality of education being provided to students;
 - areas for improvement; andnew this year, the survey includes an additional series of questions—focused on stakeholder confidence in EIPS' priorities and strategic direction as a whole. Collectively, the Division uses the survey feedback to help guide future planning, decision-making and strategies—all aimed at enhancing student learning and better serving the wider community.

TAKE THE SURVEY NOW!

open March 1-21

To preview the questions before completing the survey, see [Question Preview - 2023-24 EIPS Annual Feedback Survey: For Parents and Caregivers](#).

NOTE: To share the experiences of more than one child, or if you have a child who attends classes at more than one EIPS school—such as Next Step and an EIPS senior high school—simply complete the survey again.

3. **EIPS 2023-24 FALL BUDGET** - The Board approved the EIPS 2023-24 Fall Budget Report for the period of Sept. 1, 2023, to Aug. 31, 2024. The Board originally approved the 2023-24 operating budget on May 25, 2023. Each fall, the budget is updated to account for current information regarding enrolment numbers, revenue changes, actual carry-forward amounts, expenses and planned reserve spending. Overall, the EIPS 2023-24 budget provides stability for schools and maintains essential services (see pg. 184, "2023-24 Fall Budget").

4. **HIGHLIGHTS FROM THE FALL BUDGET - 2023-24** include:
 - a. *Operating budget* – \$207.5 million, which includes a \$1.05-million draw from operating reserves
 - b. *Student enrolment* – 17,760, as of Sept. 30, 2023
 - c. *Employees (full-time equivalent)* – 1,372.58, as of Sept. 30, 2023
 - d. *Compensation* – a 2% increase, effective Sept. 1, 2023—in accordance with the certificated settlement ratified June 2022. As approved by the Board, classified staff received the same increase in pay as certificated staff.
 - e. *Operating reserves* – \$7.25 million, as of Aug. 31, 2024.
 - f. *Capital reserves* – \$965,000, as of Aug. 31, 2024
 - g. *Instructional spending* – 78.5% of the total budget, equating to \$9,448 per student.
 - h. *System administration spending* – \$4.59 million, 2.2%, of total expenses.
 - i. *AB Ed provides \$6.19 million* – surplus allocated to other uses within the Division.
5. **KINDERGARTEN INFORMATION NIGHT** – Win Ferguson Thursday, May 23, 2024, 4:30 PM to 6:30 PM.
6. **ARTIFICIAL INTELLIGENCE (AI) POLICY IN EIPS** – Trustees and senior Administration had a productive discussion with Dr. Jodie Lobana on January 10 about artificial intelligence policy development. EIPS is proactively developing a policy to keep pace with advancements in this evolving technology.
7. **ESTABLISHMENT OF ALTERNATIVE PROGRAM** – The Board of Trustees approves the Sport for Life program at Clover Bar Junior High School to be designated an EIPS Alternative Program effective starting the 2024-25 school year.
8. **ASCA MEMBERSHIPS 2024** - The Board of Trustees approved up to \$5,000 to sponsor the registration fees for school council members to attend the ASCA School Councils Conference and Annual General Meeting on April 26-28—one member per school. To qualify, members must be part of a school council with an active ASCA membership and apply before the registration deadline, April 8.
9. **LEVERAGING STUDENT ACHIEVEMENT FUNDS** – The Board received for information a report on the plan to utilize the funds for the second semester of 2023-24 school year. Junior high is an area where we are still seeing some higher levels of discrepancy between our schools and students around student achievement. Due to this discrepancy and the continued financial support provided by the provincial government to support learning loss in elementary schools, the Board of Trustees was in favour of targeting Leveraging Student Achievement funds (\$101,000) to junior high schools.
10. **EIPS ROUND DANCE 2024: SAVE THE DATE** - F.R. Haythorne Junior High staff and students and the First Nations, Métis and Inuit Education team are working together to host the second EIPS Round Dance. The event will take place at the school in the evening on **Friday, March 15**.
11. **COSC MEETING DATES** – Doors open at 5:15 PM All meetings are scheduled to start at 6:00 PM and will be held at the Central Office in Sherwood Park (683 Wye Road). **Meeting dates: March 6**

1, 2024; April 3, 2024; May 1, 2024. *You can also join [COSC on Facebook](#) to share information and ask questions with other school councils.*

12. **NEXT BOARD MEETING** – The next regular Board meeting takes place on **March 7, 2024, at 10 a.m.** Board meetings are held in the Elk Island Public Schools boardroom at 683 Wye Rd. in Sherwood Park. EIPS also livestreams public Board meetings on its YouTube channel.

ADDITIONAL INFORMATION

13. **ADDITIONAL PROGRAMMING FOR FORT SASKATCHEWAN STUDENTS** – The following programs are in place for the 2023-24 school year:
- a. Transition Program at Ecole Parc (Brand new program for a specific cohort of autistic children transitioning from PALS.)
 - b. Connections Programs at WFG and Fort Christian
 - c. CASA Classroom at Fort Elementary (Brand new treatment-oriented program.)
 - d. Jr. High SEAS program at Lamont Jr./Sr. – accessible to Fort Saskatchewan students
 - e. Jr. High Honours at Rudolph Hennig
 - f. Elementary Reading Intervention Pilot Project (Grades 1-3) at all elementary schools in Fort Saskatchewan (Brand new program) Existing program descriptions can be found here: [Specialized System Programs](#)

UPCOMING EVENTS AND IMPORTANT DATES

- Annual Week of Inspirational Math – March 11-15
- Caregiver Series: March sessions
- EIPS Annual Feedback Surveys Promotion – March 1-21
- Non-resident Student Registration – March 4
- Substitute Appreciation Week – March 11-15



BOARD HIGHLIGHTS

FEB. 15, 2024

Chair's Report

RECENT EVENTS

Board Chair Cathy Allen highlighted recent trustee events:

- On February 7, Chair Allen and Trustee Jacqueline Shotbolt attended an economic development presentation hosted by the Fort Saskatchewan and District Chamber of Commerce. Key focus areas include the Downtown Action Plan, which supports current and new businesses in the city's downtown community, and attracting new investment opportunities for its business and industry sectors.
- On February 9, trustees attended the Alberta Teachers' Association (ATA) Partners in Education Luncheon. The highlight: Keynote speaker Cadmus Delorme, a Cree and Saulteaux who is the former Chief of Cowessess First Nation in Southern Saskatchewan and current Chair of the Residential Schools Document Advisory Committee. Delorme delivered an inspiring presentation about the power of truth, understanding and reconciliation. Chair Allen thanked the ATA for the invitation.
- On February 12, trustees and Superintendent Stoddard attended a joint meeting with Elk Island Catholic Schools trustees and Superintendent.

Superintendent's Report

RECENT EVENTS

Superintendent Stoddard highlighted several recent events:

- On January 29, she attended a virtual meeting with Strathcona County's Family and Child Services about the Community Safety and Well-being Initiative, which provides support to vulnerable youth. Specifically, they discussed ways EIPS can support the initiative and enhance it through possible joint projects.
- On February 2, she met the Strathcona County's Chief Commissioner, Darrell Reid. The pair discussed the Division's *Three-Year Capital Plan*, the new Sherwood Park replacement school, student capacity within Sherwood Park and the county's joint-use agreement.
- On February 9, she attended the ATA's Partners in Education Luncheon with keynote speaker Cadmus Delorme, who spoke about the importance of truth, relationship building, understanding and reconciliation. The event also provided an opportunity to meet with the Local executive and teachers—all of whom spoke highly of the professional learning sessions throughout this year's North Central Teachers' Convention.
- On February 12, she joined trustees at the joint meeting with Elk Island Catholic Schools.

Association and Employee Relation Reports

ATA LOCAL REPORT

The Board of Trustees received for information the Alberta Teachers' Association (ATA) Local No. 28 report from Deneen Zielke, the Local's President.

- On February 8-9, the ATA hosted its North Central Teachers' Convention. Overall, the feedback was positive, particularly about the quality of keynote speakers and the learning sessions' range of content.
- On February 9, the ATA hosted its annual Partners in Education Luncheon, which Zielke thanked trustees and EIPS administration for attending. The event featured a keynote speaker, Cadmus Delorme, a group lunch, and a valuable networking opportunity.
- On February 9-10, Zielke attended an ATA Local Presidents' meeting. Topics discussed: the new elementary social studies curriculum, the province's transgender policies, teacher retention and sustainable funding.
- Currently, the Local is working on engaging members to prepare for the central-table bargaining and planning for its Annual Representative Assembly in May.



BOARD HIGHLIGHTS

New Business

AMENDED BOARD OF TRUSTEE SCHEDULE

The Board approved the amended Board of Trustees Meeting Schedule for the 2023-24 school year (see pg. 12, "Amended 2022-23 Board of Trustees Meeting Schedule").

BOARD POLICY AMENDMENTS

The Board approved amendments to the following Board policy:

- Policy 25: Petitions and Public Notices – the edits strengthen the policy's clarity, language and readability.

BORROWING RESOLUTION: 2023-24

The Board approved the Division's borrowing resolution to meet expenditures during the 2023-24 school year. Annually, the Division submits a borrowing resolution to the Bank of Montreal to support its credit-facility agreements in place.

Committee Report

POLICY COMMITTEE

The Board received for information a report from the Policy Committee meeting held on February 7. The committee reviewed four policies—4, 13, 24 and 25. Amendments to Policy 25 were approved earlier at the February Board meeting (see pg. 2, "Board Policy Amendments"). Meanwhile, policies 4 and 13 were sent to the administration for legal review, and Policy 24 was deferred to a later date.

Board Members

Cathy Allen, *Chair* | Susan Miller, *Vice-Chair* | Trina Boymook | Randy Footz | Colleen Holowaychuk | Don Irwin | Jacqueline Shotbolt | Ralph SoroChan

FOR MORE INFORMATION CONTACT:

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