

**WIN FERGUSON SCHOOL COUNCIL**  
**MINUTES OF MEETING**

**Meeting Date:** May 27th, 2024

**Meeting Time:** 6:00 PM

**Attendees:**

Bill Korec                      Liz Ream                      Jen Shea                      Trish Kuhn                      Tami Richert  
Shelley Romanyshyn                      Mandy Spiess                      Kristyn McGregor (grade 5 teacher)                      Keri Busenius (Principal for 2024-2025 school year)

ITEM	DESCRIPTION OF DISCUSSION
<b>1</b>	<b>Call to Order</b>
	Meeting was called to order at 6:00pm Introduction of attendees. Shelley did the reading of the Treaty Acknowledgement
<b>2</b>	<b>Review of Agenda</b>
	Motioned by Liz seconded Trish -carried
<b>3</b>	<b>Approval of minutes from last meeting</b>
	Approval of previous minutes motioned by Trish seconded by Liz -carried
<b>4</b>	<b>Administration Report</b>
	See attached report provided by Bill Korec.  Additional notes on the report points: 2. Grade breakdown on Admin report 3. Reading intervention project will continue for Grade 2 next year. This year was very successful 5. PATs for Math and LA only Social and Science will be done for grade six 6. Readathon was a huge success, the school has started to purchase Literacy supplies, a list will be compiled once initial orders have been placed. 9. School supplies lists are complete and posted on the Win Ferguson website and available to order through School Start. 10. ECS Open House was well attended. 12. Next year there will be an instillation of door lock fobs for school safety 13. School fees are approved. Minimal changes from last year. 20. See Admin report for year end wrap up Track and field day – June 24 <sup>th</sup>
<b>5</b>	<b>Trustee Report</b>
	Please see the attached report provided by Jacqueline. Jacqueline can be reached via email at <a href="mailto:jacqueline.shotbolt@eips.ca">jacqueline.shotbolt@eips.ca</a> for any questions or concerns.  Also attached is the budget report.  -Replacement schools in Fort Saskatchewan are the main priorities -Trustee elections start up in January 2025 -Board meeting May 30 <sup>th</sup> -Attached is the workshops that families first puts on (these are free, parents just need to reach out) -Dare to care link also included – this is an anti-bullying tool for parents Upcoming events and important dates: -Meeting with the education minister -Graduations -Edwin par -April 8 <sup>th</sup> Trustees came for a tour of Win Ferguson.  COSC update – No update at this time.
<b>6</b>	<b>Standing Business</b>
	<b>Teacher's Wishlist</b> -Bee bot class bundle - 6 pack is \$779.99 – Sarah is asking for 2 sets if possible – table until next school year

ITEM	DESCRIPTION OF DISCUSSION
7	<p><b>New Business</b></p>
	<p><b><u>Position Role Intentions</u></b>            -Discussion on current roles and intentions for 2024/25            -Wil post the roles of School Council for people to see what each role is about. Posting on Facebook (Lainie to make a poster), this is already on the Parent tab of the school website</p> <p><b><u>Upcoming ASCA Workshop</u></b>            -The Work of School Council – June 17 @ 6:30pm            -Managing School Council meeting</p> <p><b><u>Past ASCA Workshops</u></b>            -Fundraising Assoc. Partnership Purpose            -School Council Purpose            -Effective Engagement in the School Community</p>
8	<p><b>Adjournment</b></p>
	<p>Meeting was adjourned at 7:05 pm. Next Meeting to be held September 23, 2024</p>

**WIN FERGUSON PTA  
MINUTES OF MEETING**

**Meeting Date:** May 27, 2024

**Meeting Time:** 6:30PM

**Attendees:**

Bill Korec                      Liz Ream                      Jen Shea                      Trish Kuhn                      Tami Richert  
Shelley Romanyshyn              Mandy Spiess              Kristyn McGregor (grade 5 teacher)      Keri Busenius (Principal for 2024-2025 school year)

ITEM	DESCRIPTION OF DISCUSSION
<b>1</b>	<b>Call to Order</b>
	Meeting was called to order at 7:05 PM
<b>2</b>	<b>Review of Agenda</b>
	Agenda was motioned by Jen, seconded by Shelley -carried
<b>3</b>	<b>Approval of minutes from last meeting</b>
	Previous minutes were motioned by Trish, seconded by Liz- carried
<b>4</b>	<b>Treasurer's Report</b>
	<p>Current online banking administrator is Liz Ream.</p> <p>Liz presented the report. Month end Financials as of May 27, 2024 General Account: \$43,165.50 Casino Account: \$5,212.95</p> <p>Our available balance as of today is: General Account: \$9,712.05 after standing motions and expenses.</p> <p>Casino Account: \$3,712.95 after the \$1500.00 standing motion for expected casino expenses.</p> <p>Additional Notes: - Combined Available Funds: \$9712.05 -Bottle Revenue \$1427.10 (Went towards \$1600 Teacher Funds) -Treat Sale Revenue \$151.23 -Hot Lunch Revenue \$2001.43 (To be used for Agendas) -Read-a-Thon Transferred everything from Paypal. Total available to support literacy \$21,708.56. -Checks have been ordered. Can only order 50 at a time. Should be here beginning of June. -\$54.25 owed back to parents from overpayment on Munch-a-Lunch -Received an invoice for next school year if we'd like to continue using Munch-a-Lunch (\$315) -Insurance for 2024-2025 school year needs to be filled out and submitted by mid-June.</p> <p>Liz motioned for \$315 to renew Munch-a-lunch, Trish seconded, carried.</p>
<b>5</b>	<b>Old Business</b>
	<p><b>5.0 Membership Forms/Signed release forms</b> 5.1. Required for attendance at meetings. Membership Forms can be found under "Forms" on the parents tab of the school website. (<a href="https://www.winferguson.ca/parent-council">https://www.winferguson.ca/parent-council</a>) - This needs to be filled out annually (for new and returning members). - Forms can be submitted to <a href="mailto:winfergusonpta@outlook.com">winfergusonpta@outlook.com</a></p>
<b>6</b>	<b>New Business</b>

ITEM	DESCRIPTION OF DISCUSSION
	<p><b>6.1 Kinder Open House</b>            -PTA had a small booth with council information for the parents, any feedback?            -Went well</p> <p><b>6.2 Elk Island Park</b>            -Trip for entire school to Elk Island Park. Confirmed date for May 31<sup>st</sup> for school wide hotdog lunch.            Do we have enough volunteers signed up?            -yes, there is actually more than anticipated, Lainie to purchase more hotdogs and buns to ensure there is enough for everyone.</p> <p><b>6.3 Track &amp; Field Day</b>            -Do we need any support from the PTA (freezies?)            -Trish motioned for \$150, seconded, carried            Track and field will be Monday June 24<sup>th</sup> – Freezies to be handed out around 2:30pm – Ms. Dixon is coordinating this.</p> <p><b>6.4 School Start</b>            -Lists have been created, when will it be shared with parents?            There will be paper copies of the school supply lists sent home, the school start information will be posted on the website and included in the newsletter.</p> <p><b>6.5 Position Intensions for next school year</b>            -Discuss current roles and interest in continuing on for the next school year.            Trish and Shelley are stepping away from the president roles, asking all members to consider over the summer taking on a new role.</p> <p><b>Meet the staff</b>            -thinking to be held the day before School starts estimating Aug 28 – First day of school Aug 29</p>
7	<b>Committee Reports</b>
	<p><b>7.1 Hot Lunch</b> – Paige –complete for 2023/2024 school year.            -some feedback was more selection, and possibly add a snack.            -Facebook poll</p> <p><b>7.2 Fundraising</b> – Jared/Lainie – Wilhauks pickup is June 14<sup>th</sup> from the school gym.            \$1147.88 profit from Wilhauks</p> <p><b>7.3 Milk program</b> – Lacey – last order of milk will be June 4<sup>th</sup>, that will be the last supply for the school year.</p> <p><b>7.4 Treat Sales</b> – Heather – complete for 2023/2024 school year.</p> <p><b>7.5 Recycling program</b> – Shelley – will do another run at the end of June.</p> <p><b>7.6 Casino</b> – Shelley – June 7<sup>th</sup> &amp; 8<sup>th</sup> 2024, the license has already been received. Shelley is finishing up finalizing volunteers and the schedule.</p>
	<b>Date for Next meeting</b>
	Next meeting to be held September 23, 2024
8.	<b>Adjournment</b>
	Meeting was adjourned at 7:34 PM



**Principal Report - May 2024**

1. Introduction of new Principal for the upcoming school year
2. Grade configurations for next year:

<b>ECS</b>	47	23/24	<b>TBA</b> Mrs. Sundell
<b>GRADE 1</b>	62	31/31	Mrs. Hudson/ Mrs. Demers Ms. Lavergne Mrs. Simpson (1/2 time)
<b>GRADE 2</b>	48	24/24	Mrs. Dixon Mrs. Rooke
<b>GRADE 3</b>	71	24/24/23	Mrs. Kupchenko Ms. Gray Mrs. O'Bertos
<b>GRADE 4</b>	64	32/32	Mrs. Emsley Mrs. Fokema
<b>GRADE 5</b>	54	27/27	Mr. Klimaszewski Mrs. McGregor
<b>GRADE 6</b>	53	26/27	Mrs. Wilson Ms. Storey
<b>MUSIC</b>			Mrs. Demers
<b>LIBRARY</b>			Mrs. Richert
<b>CONNECTIONS</b>			<b>TBA</b>

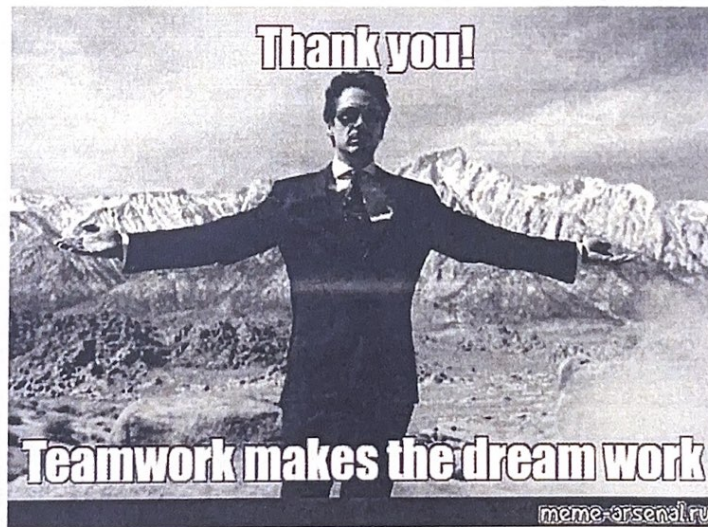
3. Reading intervention project continues for grade 2 next year.
4. STAR testing and GOA testing wrapping up.
5. PAT – cancelled Math and LA – only Science and Social in grade six
6. Completed the Readathon Prize dispersals.
7. PL Day in May – worked on a variety of projects.
8. Elk Island National Park upcoming.
9. School supply lists are done and posted. Paper copies will be distributed, as well.
10. ECS Open House
11. Field trip season has started as well as swimming lessons for grade 2 & 3.
12. Door locks and fobs
13. School fees are approved. Minimal changes.
14. FNMI – Project of Heart and upcoming assembly



15. Spring safety drills continue.
16. Summary report will be shared shortly to central and our school website.
17. Long term service employees were honored this month.
18. Bus drivers were honored this month.
19. Last treat sale of the year/ Last hot lunch upcoming
20. Year-end wrap ups

#### JUNE

- Grade six goes to RHJ
- Connections Open House – deferred to August.
- ECS/Grade 1 Spray Park
- Grade 4-6 rec swims
- Science 6 and Social 6 PATs
- Handbell Concert
- National Indigenous Day
- Track Meet
- Grade Six Moving On
- Report cards out.



## Trustee Report – May 22, 2024



Your Future in MIND

### NEW

1. **THREE-YEAR CAPITAL PLAN: 2025-28** - The Board approved EIPS' 2025-28 Three-Year Capital Plan. Annually, the Board reviews and updates the plan to prioritize its key capital projects. The Division's top five capital priorities are:
  - Priority 1:** A replacement school for Rudolph Hennig Junior High and Fort Saskatchewan High (Grades 7-12)
  - Priority 2:** A replacement school for James Mowat Elementary (grades K-6).
  - Priority 3:** A new school for the Cambrian Crossing neighbourhood (grades K-9).
  - Priority 4:** A modernization and expansion of Vegreville Composite High to accommodate K-12 Programming
  - Priority 5:** A modernization of Win Ferguson Elementary (grades K-6)

Now approved, the Division will submit the Three-Year Capital Plan to the province for funding consideration.

2. **REALLOCATION OF SURPLUS FUNDS** - The Board approved changes to the allocation of funds for the 2023-24 school year. The reallocation allows the Division to use any net surplus funds and ensures its operating reserves remain below the provincially mandated 3.2 percent reserve limit. In total, the Division will use the surplus of \$1.1 million for Windows computer evergreening (\$694,058), for Chromebook evergreening (\$325,000) and to construct a new entrance for Next Step Sherwood Park (\$80,000).
3. **APPOINTMENT OF RETURNING OFFICERS** - The Board appointed Karen Baranec as the Returning Officer and Laura McNabb as the Substitute Returning Officer for the EIPS trustee election in 2025.
4. **THREE-YEAR ENGAGEMENT PLAN: ATTENDANCE AREA** - The Board received for information, an update on one of the last remaining projects listed in the Division's Three-Year Engagement Plan – the junior high attendance area cleanup. Throughout the spring and fall of 2022, the Division consulted stakeholders to explore possible changes to the junior high attendance boundaries in Sherwood Park. After analyzing the feedback, EIPS administration chose to keep the boundaries unchanged.
5. **PRIORITIZING PROFESSIONAL LEARNING** - it's not just student achievement. Year-long, staff throughout the Division seek professional learning opportunities and programs to broaden their skill sets—all to meet students' needs. It's inspiring the effort being made and further ensures learners have the opportunity to achieve their academic potential.

6. **NEXT BOARD MEETING** – The next regular Board meeting takes place on **May 30, 2024, at 10 a.m.** Board meetings are held in the Elk Island Public Schools boardroom at 683 Wye Rd. in Sherwood Park. EIPS also live streams public Board meetings on its [YouTube channel](#).

## ADVOCACY

### 7. **Advocacy Plan 2023/24**

The EIPS Board of Trustees is committed to developing an annual advocacy plan which is to be reviewed periodically and renewed on an annual basis. It is the responsibility of the Advocacy Committee to lead the process of drafting and presenting the Board advocacy plan for the coming year and updating the Board regularly on progress. The Board is also accountable to EIPS families and other key stakeholders for these activities and provides information on its work by way of the Division's Annual Education Results Report, as well as through its Advocacy in Action and quarterly Board Update e-newsletters. The Board identified areas for advocacy efforts which align with the focus areas of the Strategic Plan. Advocacy in these areas occurs as a matter of course in interactions with others and when opportunities present.

1. Funding
2. The value of public education
3. Autonomous school boards
4. Capital investment

## SHARED CROSS MINISTRY

### 8. **Alberta Health Services Addiction and Mental Health Newsletter**

The May edition of the Alberta Health Services Addiction and Mental Health Newsletter focuses on Mental Health Week, which takes place **May 6-12**.

Themes include:

[Mental Health Week](#)

[Practice mindfulness](#)

[Move your body](#)

[Fuel your body](#)

[Expand your mind](#)

[Build assets](#)

### 9. **FAMILY & COMMUNITY SUPPORT SERVICES City of Fort Saskatchewan**

The FCSS has many programs developed which are intended to help individuals of Fort Saskatchewan to adopt a healthy lifestyle, thereby improving the quality of life and building the capacity to prevent and/or deal with crisis situations should they arise. Counselling Programs are free to residents who reside in our community. To find out more information how they can help you or someone you know, please contact them directly. 780-992-6267 | [FCSSinfo@fortsask.ca](mailto:FCSSinfo@fortsask.ca)

## UPCOMING EVENTS AND IMPORTANT DATES



May 3 – Student Transportation Bus Driver Appreciation  
May 6 – Trustees’ School Tours – AEL, AJS, CAS, BRU  
May 7 – Long Service, Retirement and Employee Recognition Event  
May 8 – ASBA Zone 2/3 MLA Engagement Evening  
May 13 – Special Board Meeting  
May 14 – First Annual Moosehide Campaign Walk  
May 16 – Government Update Forum  
May 22 – Leadership Meeting  
May 23 – Strathcona Christian Elementary Volunteers Tea  
May 24 – Sherwood Heights Junior High Wellness Day  
May 24 – Davidson Creek Elementary Speech Competition  
May 24 – ASBA Zone 2/3 Edwin Parr Awards Banquet  
May 25 – Vegreville Composite High School  
May 30 – Board Meeting  
May 31 – Strathcona Christian Secondary Graduation Alliance Church  
May 31 – Ardrossan Jr/Sr High Grade 9 Celebration